



SECURITY SCREENING AND TRAINING MANAGER

Broome International Airport are seeking a confident, enthusiastic, pro-active team player to join our team.

RESPONSIBILITIES

- Oversee and manage the day-to-day operations at site level.
 - Ensure regulatory compliance.
 - Provide leadership to the team on site.
- Ensure all personnel fully conform to company policy as well as Site Standing Orders and other instructions.
 - Design and develop online training packages and short courses using the internal intranet system and delivering these training packages to screening staff to ensure a high degree of On the Job is completed.
 - Conducting systems tests and monitoring staff competencies.
 - Ensure staffing levels are sufficient to provide regulatory services.
- Promote customer services by providing courteous and helpful assistance to client enquires and addressing dissatisfaction.
 - Ensure communications are provided across all employee and management levels.
 - Participate in meetings with client and airport stakeholders.
 - Same weekend work required on occasions.

ESSENTIAL CRITERIA

- Certificate II on Security Operations
 - Aviation Screening experience minimum 3 years
- Strong computer skills and understanding of aviation security regulatory compliance
 - High level customer service
 - Leadership skills
 - Effective interpersonal skills
 - Effective time management and prioritisation skills
 - High standards of professionalism and integrity

ADDITIONAL PREFERRED CRITERIA

- Certificate IV in Training and Assessment
- Currently hold a Western Australian Security Licence
- Supervisory experience in Aviation Security Screening

BIA offers an attractive salary for this position; successful applicants will be contacted for interviews. See www.broomeair.com.au for details or email benb@broomeair.com.au for more information.

The Broome International Airport is an Equal Opportunity Employer and encourages indigenous applicants to apply.