



## **HELIPORT OPERATIONS OFFICER**

### **About the Organisation**

Broome International Airport (BIA) is a regional airport that hosts the gateway to Australia's spectacular Kimberley region in north Western Australia. Being a privately owned commercial airport, BIA has a strategic vision for sustainable growth along with a strong focus around major facility upgrades to support Broome (and surrounding areas), tourists, corporate and oil and gas industry travellers for optimised travelling experiences.

BIA is uniquely situated in the heart of Broome where the adventurous town is home to the picturesque and famous Cable Beach. The tropical retreats within boast a history rich in pearling and multiculturalism where its friendly locals share laidback lifestyles and proudly host many magical attractions.

### **About the position**

BIA is currently seeking fit, enthusiastic and energetic people to join their high performing and friendly team based at Broome Heliport Facility in the role of Heliport Operations Officer.

Main responsibilities include:

- Passenger Transfers
- Check-In
- Presentation of pre-flight safety briefs
- Security Screening
- Baggage and Freight Handling
- Administration and other duties as required

### **About the person we seek**

As the ideal candidate, you will thrive in a fast-paced environment with excellent customer service skills.

Qualifications include:

- Minimum 21 years old with a current Australian driver licence.
- Permanent working in Australia rights.
- Ability to work a flexible schedule with rotating shifts, including on-call and weekends, up to 38 hours per week with potential overtime.
- Own accommodation and reliable transportation.

LR truck licence and Passenger Transport Driver authority is desirable.

## **About the benefits we offer**

Attractive entry level offers outstanding remuneration \$78,190 plus superannuation.

As an employer of choice, BIA promotes a culture focused on its people and encourages ongoing professional development and training needs. A competitive remuneration package along with ongoing health and wellness initiatives, Employee Assistance Program (EAP), discounted rates on airport retail and resort accommodation, flight tax reimbursements and superannuation salary sacrificing are also on offer.

## **How to apply**

**Interested applicants are encouraged to apply by submitting Current Resume and completed Application for Employment form which can be download on our website: [www.broomeair.com.au/careers-bia](http://www.broomeair.com.au/careers-bia)**

*\*\* Pls note, applications received without completed BIA Application for Employment form may not be considered for the position.*

*\*\*\* This vacancy will remain open until a suitable candidate is found, so be quick! Only shortlisted applicants will be contacted for an interview. BIA would like to take this opportunity to extend its gratitude to all applicants for considering us as a potential employer.*

**For further information contact Mark:**

- **Between 07:30am to 10:30am, Monday to Friday on [9192 6453](tel:91926453)**
- **Email: [markp@broomeair.com.au](mailto:markp@broomeair.com.au)**

Discover your rewarding future in aviation and learn more about what we do here: [My Airport Career.](#)

**Broome International Airport is committed to equal employment opportunities, embraces diversity, and encourages applicants from all different backgrounds to apply.**