



BIA GROUP



BIA GROUP STANDARD FORMS

# APPLICATION FOR EMPLOYMENT

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Position Title: .....

**PERSONAL DETAILS**

Surname: .....

Given Names: .....

Residential Address: .....

Postal Address: .....

Mobile No: .....

Email Address: .....

Do you hold a current Driver's Licence?                       YES                       NO

Driver's Licence No: .....                      Class: .....                      State: .....

Automatic                       Manual                       Passenger Transport Driver Authority (PTD)

**ELIGIBILITY TO WORK**

Are you a permanent resident or citizen of Australia                       Yes                       No

If no, are you legally permitted to work in Australia                       Yes                       No

If yes, please indicate Visa type..... Visa No..... Expiry date. ....



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**QUALIFICATIONS**

**APPRENTICESHIP:**

Name of Company ..... Trade ..... Date Completed .....

TERTIARY (Certificate, Diploma, Degree):

Institution ..... Qualification ..... Year .....

**TRAINING**

List training courses/seminars completed:

Course/Seminar Name	Year Completed
.....	.....
.....	.....
.....	.....
.....	.....

**EMPLOYMENT HISTORY** (Detail most recent position held first)

.....

1) Previous Employer Dates From/To

.....

Position Held

.....

Reason for Leaving

.....

2) Previous Employer Dates From/To

.....

Position Held

.....

Reason for Leaving



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Have you previously held a supervisory role?       YES       NO

Please provide details .....

Have you been previously employed by Broome International Airport?    YES       NO

If so, specify dates ..... and position held .....

**REFERENCES**

Nominate 2 referees, preferably the last 2 places of employment.

NAME	TITLE	TELEPHONE NO.	EMAIL ADDRESS
1. ....	.....	.....	.....
2. ....	.....	.....	.....

**By providing the above contact details, I consent to BIA contacting my referees.**

**ADDITIONAL INFORMATION**

**Health**

To the best of your knowledge do you have a medical condition, disability or injury which may preclude you from undertaking the duties of the position you are applying for?    Yes       No

.....

.....  
It is not a barrier to consideration of an application for employment, however, if it is likely to affect your work performance or could recur or be aggravated by the type of work you are applying for, you must disclose this information.

Applicants who require special assistance needs are invited to discuss its relevance at time of interview offer.



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**Workers' Compensation Claims**

Do you have a current or previous Workers Compensation Claim?       Yes    No

A Workers' Compensation Claim is not a barrier to the consideration of an application for employment. However, any disability or injury likely to affect your work performance or which could recur or be aggravated by the type of work for which you are applying must be disclosed. If yes, please give details.

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**Convictions**

A criminal record does not necessarily disqualify an applicant. However, it is necessary for you to advise whether you have ever been convicted of any offence in any court; or are currently the subject of any charge pending before any court? If yes, please give details.

.....  
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**NOTE:** THE RECOMMENDED APPLICANT WILL BE REQUIRED TO UNDERGO AN AVIATION SECURITY IDENTIFICATION CARD FOR EMPLOYMENT AND A POLICE CHECK MAY ALSO BE A CONDITION OF EMPLOYMENT.

In signing this Application for Employment, I authorise investigation of all statements contained in this document, and I understand that misrepresentation of facts is sufficient for dismissal, if employed. I also give my permission for a representative of the company to contact the above-named referees.

I also agree to comply with the safety policies, including the wearing of any necessary personal protective equipment (PPE) as instructed, and all disciplinary action procedures of the company policies.



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**IMPORTANT NOTICE**

Section 79 of the Workers Compensation and Assistance Act 1981 gives the Workers' Compensation Board discretion to refuse to award compensation which would otherwise be payable, where it is proved that the worker had, at the time of seeking or entering employment, willfully and falsely represented himself as not having previously suffered from the disability, the subject of the claim for compensation.

Applicant Signature: ..... Date: .....

<b>TO LODGE APPLICATIONS:</b>	
<b>ENQUIRIES:</b>	HR/ Executive Coordinator - Ph: 9194 0604
<b>EMAIL:</b>	hr@broomeair.com.au
<b>MAIL:</b>	Locked Bag 4016, Broome WA 6725
<b>HAND DELIVER:</b>	Broome International Airport Administration Office, Macpherson Street Broome